

**Scope of Work
Placer Superior Courts
STEP Program
July 1, 2007 – June 30, 2008**

Introduction:

First 5 Placer will support Placer Superior Court – STEP Program to provide services under Strategic Result Area – Improved Family Functioning (page 14-16) in accordance with the First 5 Placer 2007-2010 Strategic Plan and all First 5 Placer policies. This contract may be renewed annually (2007-2010) based on satisfactory achievement of the outcomes.

Outcome:

- Separating parents of children prenatal through 5 participating in STEP will demonstrate cooperative co-parenting skills and provide a nurturing and child-focused environment that is in the best interests of their children’s healthy development.

Strategies:

1. Through the Family Law Court, parents of prenatal through 5 children experiencing high conflict are assigned to the STEP calendar. Families on the STEP calendar are served by the same judge and benefit from the components of the program (co-parenting class, supervised visitation, therapeutic intervention and case management).
2. STEP provides a 12-hour (6 weeks, 2 hour sessions) co-parenting class to give high-conflict parents the skills necessary to cooperatively co-parent and reduce the toxicity of the child’s environment.
3. Provide funding for supervised visitation and exchanges to prevent unsafe situations for children.
4. Utilize the Parenting Specialist to assess the family in conflict for counseling and treatment needs and develop parenting plans to reduce conflict for the children. Additionally, provide ongoing case management to monitor parental and child behavior and make necessary recommendations to the court.
5. Utilize the Case Coordinator to monitor compliance with case plan orders, provide community resources and referrals, and manage the daily needs of the families on the caseload.
6. Partner with other agencies to provide therapeutic intervention services to high conflict families as needed.

Performance Measures:

- Demographics according to the categories mandated in the First 5 Placer Demographic Tool. In addition the following will be required; number of children served directly, the number of children served indirectly and the number of parents/caregivers served.
- Pre/post survey filled out by each parent to measure changes in co-parenting skills and child’s environment.
- Pre/post survey completed by Parenting Specialist to measure change in co-parenting skills and child’s environment.
- Placer Early Childhood Outcome Screen at intake, and thereafter at periodic intervals.
- Post Graduation Assessment at 4 months.

First 5 Attribution:

All published program materials relating to the services provided under this agreement will list First 5 Placer as a funding source. All public relations materials such as brochures, posters, flyers and newsletters will include reference to First 5 Placer and include the First 5 Placer logo.

Evaluation:

By state law, the First 5 is required to use outcome-based accountability to determine its expenditures and measure achievement of outcomes (i.e. conditions and/or behaviors) for children prenatal through 5. To assist First 5 Placer to adequately measure the achievement of the outcomes stated in this contract, Contractor will be responsible for collecting, analyzing and reporting performance measure data to First 5 - Placer. Contractor shall participate in First 5 – Placer Learning Conversations to review and analyze performance measurement data and apply learning to improve services and outcomes. If Contractor does not bring the appropriate data to their learning conversations, payments will be withheld until Contractor provides the required data.

Reporting:

By state law the Commission is required to submit an annual report to the state First 5 Commission. Since the county report to the state is a compilation of the activities of individuals and organizations receiving First 5 funds in Placer County, Contractor will provide any information requested by First 5 Placer to complete and submit the state annual report and also provide reports to the First 5 Placer Commission as requested.

Also, First 5 Placer convenes an annual “Partner Network Outcome Faire” to report to the community. Contractor shall participate in this annual Outcome Faire.